**Person Specification: Core Teacher**

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| **Criteria** | **Essential** | **Desirable** |
| **Education, experience and achievements** | * Educated to degree level.
* Recognised CELTA/Trinity ELT qualification
* Minimum 1 year teaching experience, preferably with young learners
 | * Demonstrable experience in a comparable professional role
* Experience working with young learners aged 10-18
* First Aider
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| **Skills, knowledge and understanding** | * Excellent Administrative skills
* Excellent written and oral communication skills
* Excellent time management skills
* High level of competency in IT, particularly Word, Excel and Outlook
* Confidence to plan independent lessons
 | * Experience using desktop publishing software (Microsoft Publisher)
* Experience of British Council inspections
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| **Personal attributes** | * Ability to work well and remain calm under pressure
* Ability to be flexible and adapt to changing needs
* Organised and methodical
* Ability to work well independently without close supervision, as part of a team with a shared goal
* Ability to exercise judgement in making decisions (following established procedures) or referring to others.
* Maturity to offer support and understanding to others
* Excellent level of accuracy and attention to detail
* Willingness to contribute to all aspects of the day to day running of the office
* Willingness to work as part of a small team
 | * Drive to learn and develop within a small team environment
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The English Experience is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

* Excellent Administrative skills