**Activity Leader**

**Person specification**

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| **Criteria** | **Essential** | **Desirable** |
| **Education, experience and achievements** | * Educated to GCSE level (including maths and English), or equivalent qualification
* Educated to A level
 | * Demonstrable experience in a comparable professional role
* Experience of working in a multi-cultural environment
* Experience working with children or teenagers
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| **Skills, knowledge and understanding** | * Ability to work flexibly and react appropriately to different people’s needs
* Ability to build relationships with people of all ages and nationalities
* Ability to lead and speak with confidence to a group of up to 30 students
* Enthusiasm to promote learning
* Interest in the local area and history and a willingness to learn more
 | * A desire to work with people from a mixture of cultures
* Understanding of travel and keeping to booking schedules
* Knowledge of the local area and its history
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| **Personal attributes** | * Friendly and outgoing with an interest in working with teenagers
* Professional approach to people and work; reliable, organised and punctual
* Ability to be flexible and adapt to changing needs
* Willingness to contribute to all aspects of offering the best experience to our clients
* Ability to work proactively as part of a team with a shared goal
* Ability to exercise judgement in making decisions (following established procedures) or referring to others
* Professional, tidy appearance (smart casual)
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